

## **DUTY 6 - BUNK ROOM 6, PASSAGE, UPSTAIRS BATHROOM VANITIES AND BINS**

### **COVID DUTY:**

Twice Daily (Morning and Afternoon):

- disinfect high touch areas in bunkroom 6 using bleach mix - door handles, switches, window lever etc
- disinfect high touch areas in passage using bleach mix - door handles, switches etc
- disinfect high touch areas in bathroom common area using bleach mix - door handles, switches, taps, vanities, bins etc
- record completion in the high touch point disinfection log in dining room (AM and PM)

On leaving:

- wipe down your bed underlay(s) with an IPA WIPE. *Do not use bleach.*

### **On departure;**

Vacuum the upstairs bunkroom passage way.

Vacuum the Bunkroom floor, dust chest of drawers and shelves. Vacuum hose is located behind fire escape door at the end of the passageway. Vacuum hose connection point is located along the passageway beside bunkroom 6

Tidy bedding, close windows (handle must point down) and check electric blankets and lights are off.

Double bed linen – wash, dry and replace linen in container if you have used it

### **Sunday & Friday or on departure: Upstairs Bathroom Vanities**

Vanity Basins (2):

Clean vanity basins (2) with Spray and Wipe.

Wipe vanity area clean with Spray and Wipe.

Clean mirrors and tidy shelves and area.

Wipe any condensation areas, window sills, skirtings

Empty rubbish bin and reline.

Place rubbish in bins in Lodge entry foyer.

Replenish all supplies in upstairs bathroom including toilet roll, bin bags, soap and cleaning supplies.

Replenish all supplies in vanities including toilet roll, bin bags, soap and cleaning supplies from cupboard in downstairs bathroom. (As necessary to maintain supplies for all upstairs bathrooms)