

## **DUTY 25 - FRONT ENTRANCE & LOBBY**

### **COVID DUTY:**

Twice Daily (Morning and Afternoon):

- disinfect high touch areas in entry, lobby and lobby hallway using bleach mix – lock touch pad, door handles, light switches, cupboard handles etc
- record completion in the high touch point disinfection log in dining room (AM and PM)

On leaving:

- wipe down your bed underlay(s) with an IPA WIPE. *Do not use bleach.*

### **Sunday and Friday (and as needed in periods of high occupancy)**

Vacuum front entrance, lobby and tiled corridor areas. Vacuum hose is located in the downstairs fire escape. Vacuum hose connection point is located along the passageway outside the drying room.

Mop front entrance, lobby and tiled corridor areas

Use SPIN MOP and BUCKET, located in fire escape, filled with hot water

Spray floor lightly with pink liquid (spray bottle marked "Floors" located in cupboard next to dishwasher)

Leave for 2 to 3 minutes.

Mop the floor with damp mop - do not soak

Rinse and squeeze mop regularly

Generally keep area tidy.

Wipe down benches.

Clean glass door and windows in front entrance area (cleaning supplies located in cabinet in guest toilet)