

## DUTY 22 - MAIN LOUNGE ROOM - DOWNSTAIRS

### **Sunday and Friday (more frequently if required) or on departure**

- Single use gloves are provided in bar area, discard after use.
- Open windows in tilt mode to air room – Lodge Manager will close them.
- Vacuum carpet floors. Vacuum hose is located in the fire escape. Vacuum hose connection point is located in floor next to central brick column in dining/lounge room.
- Tidy coffee tables, bench tops, bar area, tea/coffee area etc. and dispose of junk. Keep area neat and tidy.
- Arrange furniture.
- Remove rubbish bag and place in Lodge entry bin.
- Remove recycling bag and place in Lodge entry area.
- Reline bins
- **Clean** all surfaces and touch points (coffee tables, bar area and sink, tea/coffee making area and sink, lounge chairs and footrests) with detergent/water mix and chux wipe – buckets, detergent and chux wipes are provided in bar area under the stairs for this. Discard the chux wipe after use.
- **Disinfect** all surfaces and touch points as above using the premixed bleach solution in the spray bottles and wipe down with paper towel, the surface should self-dry in around 10 minutes.